

COURSE TITLE AND NUMBER: HUMAN RESOURCE ISSUES IN ENTREPRENEURSHIP ENT 135

North Central **Michigan College**

NCMC MASTER COURSE SYLLABUS

Last Date Revised Feb 28, 2005

DIVISION/AREA: Business and Technology

DEPARTMENT:

DIVISION DIRECTOR: Robert J. Marsh, Ph.D.

ORIGINATOR:

DEAN OF INSTRUCTION: Timothy Dykstra, Ph.D.

TOTAL HOURS OF INSTRUCTION: LECTURE: 1 LAB: 0 TOTAL CONTACT HOURS: 17.60

COURSE NUMBER: ENT 135

CREDIT HOURS: 1.0

COURSE TITLE: Human Resource Issues in Entrepreneurship

TRANSFERABLE YES: NO: X TO:

PREREQUISITE(S)/COREQUISITE(S)/ADVISORY: None

CATALOG DESCRIPTION:

Reviews human resource policy as it affects the entrepreneur. Topics will include labor contracts, at-will employment, interviewing techniques, Michigan and federal labor law and policy, performance evaluations and equal opportunity practices.

GENERAL EDUCATION OUTCOMES:

- Think critically and analytically
 - Write and speak effectively
 - Independently acquire knowledge
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COURSE OBJECTIVES & OUTCOMES:

Specific understanding will be gained in the following areas:

- The basics of labor contracts- what belongs and what doesn't
 - Interviewing techniques and policy
 - Current Michigan and federal labor law
 - How best to structure employee evaluations
 - Equal employment opportunity review
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METHODS OF INSTRUCTION:

Lecture and in class discussion, guest speakers.

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METHODS OF EVALUATION: In class exams, project/presentations, in class discussions and panels, quizzes.

REQUIRED TEXTS:
TBD by instructor

OPTIONAL SUPPLEMENTARY MATERIALS:

Reasonable accommodations may be provided for students with documented physical, sensory, cognitive, systemic, and/or psychiatric disabilities. Please contact the Learning Support Services office (LSS) at (231) 348-6682 to arrange services for this course.

TIME ALLOWANCE AND SEQUENCE OF INSTRUCTION:

Module	Topic
1	HR and the business structure
2	Union labor contracts
3	Employee reviews and evaluations; "how to"
4	Wrongful discharge litigation
5	Current labor law issues

APPROVED FOR ADOPTION BY THE CRD/AP COMMITTEE ON **3/21/05**