

# North Central Michigan College

NCMC MASTER COURSE SYLLABUS

Last Date Revised: April 2011

**DIVISION/AREA:** Occupational Programs

**DEPARTMENT:** Criminal Justice Programs

**ASSOCIATE DEAN:** Robert J. Marsh, Ph.D.

**ORIGINATOR:** James A. Carter, MS

**DEAN OF INSTRUCTION:** Christine M. Hammond, Ph.D.

**HOURS OF INSTRUCTION:** 3

Credit hours: 3

Lecture: 3

Lab: 0

Contact hours: 52.8

**COURSE TITLE:** Police Process

**COURSE ALPHA:** A

**COURSE NUMBER:** CJ 130

**CATALOG DESCRIPTION:** The role of law enforcement in the criminal justice system and society at large is explored. Emphasis is placed on the history and current practices of policing the demands and rewards of careers in law enforcement, and the dilemma inherent in policing a free society.

**PREREQUISITE(S):** None

**COREQUISITE(S):**

**GENERAL EDUCATION DISTRIBUTION AREA:**  
(example: Social Science Group B)

**GENERAL EDUCATION/PROGRAM OUTCOMES:**

- Think critically and analytically
- Write and speak effectively
- Independently acquire knowledge

**COMPETENCIES:**

- Demonstrates fundamental knowledge of the organizational and managerial structure of police administrations.
- Demonstrates a working knowledge of the terminology of the criminal justice system.

**COURSE OBJECTIVES AND OUTCOMES:** 1. The student will understand the role of police in American society from a historical perspective. 2. The student will know the organization and management structure of police administrations. 3. The student will know the importance of human relations and communications within the police organizations. 4. The student will know how and why police organizations behave as they do.

**METHODS OF INSTRUCTION:** Lecture, exams and written paper/research assignments

**METHODS OF EVALUATION:**

Students will be evaluated on their performance during classroom discussion, attendance, and scores on quizzes. There will be a weekly quiz during the course of the semester. The questions will consist of multiple choice, fill-in-the-blank, and/or essay questions. Each quiz will be worth a maximum of 25 points, for a total of 300 points. There will also be a total of 100 points available to students for their class participation/discussion.

Grading scale based on total semester points earned:

A = 400 - 360

B = 359 - 320

C = 319 - 280

D = 279 - 240

E = 239 or less

**REQUIRED TEXT AT TIME OF COURSE ADOPTION/REVISION:**

TEXTS: Policing in America, 6<sup>th</sup> Edition; Gaines and Kappler, LexusNexis, 2008, ISBN: 9781593455101

OPTIONAL SUPPLEMENTARY MATERIALS: None

**Reasonable accommodations can be provided for students with documented disabilities. Please contact Learning Support Services for assistance in Room 533 of the Student and Community Resource Center (SCRC), or call (231) 348-6817.**

**SUGGESTED TIME ALLOWANCE AND SEQUENCE OF INSTRUCTION:**

*(List general content description of what is being covered each week)*

WEEK 1	Overview/Introductions
WEEK 2	Review Chapter 1
WEEK 3	Quiz on Chapter 1 and review Chapter 2
WEEK 4	Quiz on Chapter 2 and review Chapter 3
WEEK 5	Quiz on Chapter 3 and review Chapter 4
WEEK 6	Quiz on Chapter 4 and review Chapter 5
WEEK 7	Quiz on Chapter 5 and review Chapter 6
WEEK 8	Quiz on Chapter 6 and review Chapter 7

WEEK 9	Quiz on Chapter 7 and review Chapter 8
WEEK 10	Quiz on Chapter 8 and review Chapter 9

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WEEK 11	Quiz on Chapter 9 and review Chapter 10
WEEK 12	Quiz on Chapter 10 and review Chapter 11
WEEK 13	Quiz on Chapter 11 and review Chapter 12
WEEK 14	Quiz on Chapter 12
WEEK 15	Wrap-up and Review
WEEK 16	Final

**ACADEMIC DISHONESTY:**

Academic dishonesty includes plagiarism and cheating on assignments, cheating on laboratory work or examinations, having another person take an exam in one's place, substituting another's work as one's own, falsifying records or providing misinformation regarding one's credentials; unauthorized collaboration on computer assignments and unauthorized access to and use of computer programs, including modifying computer files created by others and representing that work as one's own. Students are expected to adhere to the standards of documentation outlined by their instructor. Individual faculty members may determine appropriate consequences for proven cases of academic dishonesty (refer to Instructor's class syllabi). Instructors shall deal with incidents of academic dishonesty in accordance with the provisions of the NCMC Student Handbook.

APPROVED FOR ADOPTION/REVISION BY THE CRD/AP COMMITTEE ON \_\_\_\_\_