

North Central Michigan College

NCMC MASTER COURSE SYLLABUS

Last Date Revised 11/11/2008

DIVISION/AREA: Occupational

DEPARTMENT:

ASSOCIATE DEAN: Robert J. Marsh

ORIGINATOR: John Desmarais

DEAN OF INSTRUCTION: Tim Dykstra

HOURS OF INSTRUCTION: 3

Credit hours: 3

Lecture: 3

Lab: 0

Contact hours: 52.8

COURSE TITLE: Introduction to Adobe InDesign

COURSE ALPHA: CAP

COURSE NUMBER: 150

CATALOG DESCRIPTION:

An introduction to the creation, layout, and presentation of print and online computer graphics. Students will learn how to incorporate raster (photographic) and vector (non-photographic) images into a final presentation package through the use of Adobe InDesign.

PREREQUISITE(S):

COREQUISITE(S):

GENERAL EDUCATION DISTRIBUTION AREA:
(example: Social Science Group B)

GENERAL EDUCATION/PROGRAM OUTCOMES:

COURSE OBJECTIVES AND OUTCOMES:

- Manage the InDesign environment.
- Design documents.
- Manage text.
- Utilize color swatches and gradients.
- Utilize tables.
- Prepare layouts for handoff to service providers.
- Create .pdf's from layout.

METHODS OF INSTRUCTION: Lecture, in-class exercises, project and presentation work

METHODS OF EVALUATION: In class evaluation of lab exercises, take home assignments and projects, quizzes

REQUIRED TEXT AT TIME OF COURSE ADOPTION/REVISION:

TEXTS: TBD

OPTIONAL SUPPLEMENTARY MATERIALS:

Reasonable accommodations can be provided for students with documented disabilities. Please contact Learning Support Services for assistance: 231/348-6817.

SUGGESTED TIME ALLOWANCE AND SEQUENCE OF INSTRUCTION:

(List general content description of what is being covered each week)

WEEK 1	Syllabus/Get to know one another Get to know your InDesign desktop Read Lesson 1
WEEK 2	Managing the InDesign Environment – Lesson 1 Work on Lesson 1 Tutorials Read Lesson 2
WEEK 3	Designing Documents – Lesson 2 Work on Lesson 2 Tutorials Work on Lesson 2
WEEK 4	Designing Documents – Lesson 2 Work on Lesson 2 Tutorials Read Lesson 3
WEEK 5	Managing Text – Lesson 3 Work on Lesson 3 Tutorials Work on Lesson 3
WEEK 6	Managing Text – Lesson 3 Work on Lesson 3 Tutorials Work on Lesson 3

WEEK 7	Managing Text – Lesson 3 Work on Lesson 3 Tutorials Read Lesson 4
WEEK 8	Midterm Review Work Assignments
WEEK 9	Utilizing Color Swatches and Gradients – Lesson 4 Work on Lesson 4 Tutorials Work on Lesson 4
WEEK 10	Utilizing Color Swatches and Gradients – Lesson 4 Work on Lesson 4 Tutorials Read Lesson 5
WEEK 11	Managing Transparency– Lesson 5 Work on Lesson 5 Tutorials Work on Lesson 5
WEEK 12	Managing Transparency– Lesson 5 Work on Lesson 5 Tutorials Read Lesson 6
WEEK 13	Utilizing Tables – Lesson 6 Work on Lesson 6 Tutorials Read Lesson 7
WEEK 14	Preparing for Handoff to Service Provider – Lesson 7 Work on Lesson 7 Tutorials Read Lesson 8
WEEK 15	Creating .pdf's From Layout – Lesson 8 Work on Lesson 8 Tutorials None
WEEK 16	Closing Lecture Final Review

APPROVED FOR ADOPTION/REVISION BY THE CRD/AP COMMITTEE ON __12/17/08_____